

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
MONDAY, APRIL 4, 2011**

The meeting of the Common Council, of the City of Monticello, Indiana, was held on Monday, April 4, 2011 at 6:00 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the pledge of allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Mayor Jason Thompson, Council Members Dave Kelly, Jim Mann, Grace Oilar, Bill Smith, and Eric Storm, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Monday, March 21, 2011, a motion was made by Council Member Grace Oilar, seconded by Council Member Jim Mann, to approve the minutes as presented. Three ayes, two abstained, motion carried.

There is an addition to the agenda:
Further Discussion of Four Way Stop at Woodlawn Avenue and Fisher Street

Citizen Participation

Ken Prieboy addressed the Council with his concern about the new roundabout at Sixth Street and Gordon Road. He has observed citizens not slowing down when approaching the roundabout and not yielding. He has had four close calls where he feels if he hadn't been watching closely he would have been hit by another vehicle.

Department Head Reports

Park Superintendent Mitch Billue stated that the Skate Park equipment is in and fully assembled. The landscape timbers and drainage for the playground are done. It should take three weeks to finish the playground. They started today opening restrooms and will finish that tomorrow. They will get the water going at the Tornado Memorial on Thursday. Mitch is working on putting in the pool heater and cleaning the pool. This should be done by the end of the month.

Water Superintendent Rod Pool stated that everything is normal. The National Homes project is going well. All the water mains are in, pressure tested and passed, and bacteria tested and passed. They have six service lines left to do and one main to hook up. They should be done with that this week weather permitting. There are three or four catch basins left to put in and Rod wouldn't be surprised if they get that done this week also. That will be the end of the storm sewer project. They will start on curbs and streets before too long. He had a complaint from a citizen about the old water tower and its stand pipe. He felt it was going to fall over onto his home. Rod had to call in an engineering firm to verify it wasn't going anywhere.

Wastewater Superintendent Joe Mowrer stated that they finished land application on March 22nd and 23rd. They land applied approximately 420,000 gallons on 15 acres of land. They are in spring cleanup mode getting ready to drain clarifiers and digesters and clean them. Other than that it is business as usual.

Street Superintendent Doug Roberts stated that his department has passed out flyers for limb and brush pickup throughout the City. They have been cleaning out sewers. His men are cleaning the streets. They have moved the sand back out to the landfill and cleaned up that building.

Assistant Police Chief Nate Miller stated that he had nothing to report at this time.

Fire Chief Shane Swaim stated that things are going well at the department. Run numbers are down but this has provided them time to prepare for the department drill they had at the end of the month. One full time and one part time firefighter will be leaving the department in the near future.

Further Discussion of Four Way Stop at Woodlawn Avenue and Fisher Street

Council Member Grace Oilar spent time in the area to see if it would benefit the City to put a four way stop sign at Woodlawn Avenue and Fisher Street. Her findings are that children pedestrians are very minimal. Vehicle travel was very safe with no speeding. She does not feel we need a four way stop here. Council Member Jim Mann inquired about painting a crosswalk across the street so there is a clear definition of where people should walk. After much discussion Council Member Jim Mann made the motion to have Street Superintendent Doug Roberts and the Police Department study this issue and bring a formal recommendation back to the Council, seconded by Council Member Dave Kelly. All ayes, motion carried.

Presentation of Enjoy White County Website – Joe Crivello

Joe Crivello presented a power point presentation on the new www.enjoywhitecounty.com website. This website was created by Dave Brechbiel, owner of One Technologies, Inc., and highlights the various festivals in White County in 2011. Specifically highlighted are the July 4th Boat Parade, July 29th and 30th Spirit of Monticello, and the September 30th, October 1st and 2nd Fall Festival.

Approval of Indiana State Form 236 – Jason Lingenfelter

Police Officer Jason Lingenfelter stated that he was here tonight in order to submit state form 236 to the Council for their approval. State Form 236 is a uniform conflict of interest disclosure statement. City Attorney George Loy stated that the City is considering a camera security system for the entire municipal building. This contract will be awarded by the Board of Works. An employee of the City cannot submit a bid or a quote unless they disclose the fact that they are bidding by way of form 236. This form is generated by the Indiana State Board of Accounts. Jason can submit a bid with that disclosure so long as he is not a member of the Board of Works and the functions and duties performed by him as a City Police Officer are unrelated to the contract. His form is being submitted as an annual disclosure statement. Council Member Bill Smith made the motion to approve Indiana State Form 236 so that Jason Lingenfelter can go ahead and bid on the camera security system, seconded by Council Member Dave Kelly. All ayes, motion carried.

Discussion of Camera Security System – Police Department

Council Member Jim Mann stated that the Council needs to decide where the funding will come from in order to pay for the new camera security system. The contract will be awarded by the Board of Works. Since the system will be installed for the whole building it would be appropriate that it would be split between the Council budget, Police Department budget, Water, and Wastewater. Council Member Jim Mann made the motion that in order to pay for this system that the payment come from the Council budget, Police Department budget, and Water and Wastewater, seconded by Council Member Grace Oilar. All ayes, motion carried.

Discussion of Updated Personnel Policy Handbook

Council Member Grace Oilar stated that she and Council Member Dave Kelly had discussed and made a list of the changes they wanted for the updated personnel policy handbook. On page 15 sections 3.2.3 and 3.2.4 needs to be deleted as there is no longer call back time for City employees. Also Clerk Treasurer Liz Oilar stated that on page 25 there needs to be a correction on the number of vacation days a Wastewater employee receives. It states a total of 14 but needs to be changed to a total of 18 vacation days. City Attorney George Loy will create an ordinance to adopt the updated personnel policy handbook at the next Council meeting.

Council Member Grace Oilar inquired about the Unsafe Building Ordinance that was passed in June of last year and if anything was being done pertaining to this ordinance. Assistant Police Chief Nate Miller stated that the new Animal Control/Ordinance Officer Josh Shoemaker recently has been trained in this position. He has started investigating a couple of buildings. The Council and concerned citizens can let Josh know of the buildings needed addressed.

There being no further business, meeting adjourned at 7:02 p.m.

Liz Oilar, IAMC
City Clerk Treasurer